

Ken Azarela



[Street Address, City, ST ZIP Code]
[Telephone]
[Email]

10/31/2016

Dear Marshall County Fiscal Court,

Per the Marshall County Fiscal Court Ordinance No. 2016-07 Section VIII on page 18, it is stated that the Fiscal Court shall be responsible for the out-of-pocket expenses for its two board members. As one of your two members, the second cancelled his attendance, I attended the mandatory Administrative Hearings before State Boards and Agencies seminar in Frankfort, KY. on 10-28-16 per the direction of the Fiscal Court through one of its employees. I am attaching the following expenses for reimbursement.

- 1) 520 round-trip miles to Frankfort, KY. reimbursed at the cents per mile that the county customarily pays its employees.
- 2) \$36.00 for the per diem meal enroute to the hotel on 10-27-16. (receipt attached)
- 3) Capital Plaza Hotel overnight stay at a Government rate with tax free status \$97.75 (receipt attached)
- 4) \$34 for the per diem meal after the seminar ended 10-28-16 upon return (receipt attached)

Warm regards,

Ken Azarela



Capital Plaza Hotel
 405 Wilkinson Blvd.
 Frankfort, KY 40601
 (502) 227-5100
<http://www.capitalplazaky.com>

Kenneth Azarela
 Benton, KY 42025

Folio/Room: CPN1557 / 404
 Page : 1
 Arrival : 10/27/16 10:55P
 Depart : 10/28/16 CO 3:00P
 Clerk : tmonie (00009)

Date	Voucher	Description	Clerk	Amount
10/27/16	R1 404	RM-Room Tr	N/A	91.00
10/27/16	RT 404	Room State	N/A	5.46
10/27/16	LX 404	Local Sale	N/A	1.93
10/27/16	OC 404	Occupancy	N/A	4.82
10/28/16	RT	Room State	TJM	-5.46
10/28/16	MC XXXX XXXX XXXX 1338 Auth: 41820Z	Paid - Mas	TJM	-97.75
<i>Amount Due</i>				<i>.00</i>

I thank you for staying with us. We hope you enjoyed your stay and look forward to seeing you again soon.

Guest Signature 

